

Illini Student Musicals
EXAMPLE Show Proposal Form

This form is solely for example purposes only. In order to obtain the official show proposal form, please email the secretary at secretary@illinistudentmusicals.org. Please also contact the secretary with any questions about the show proposal, interview, or production process.

Show Proposals are due on _____.
Selected proposal candidates will then be asked to interview on _____.

You *MUST* call the licensing company confirming that the show is available for ISM to produce in _____, performance weekend to be determined.

Note: By submitting this proposal, no show, no director are guaranteed hire. The Board reserves the right to conditionally accept a proposal.

Show Title:

Name of Individual(s) Submitting Proposal:

Rehearsal Staff Role You Would Fulfill (bold one):

Director

Music Director

Vocal Director

Choreographer

You may list up to three other individuals as attached staff that you would like the board to consider with your proposal. They can be a part of your proposal presentation if you are invited to interview. Being attached to the proposal does not guarantee their hire if the proposal is accepted. List their names and positions.

Why do you think this would be a good selection for the next Illini Student Musicals production?

In 2-3 sentences, describe your vision for this production. (What is your focus? What do you hope to accomplish with this show? What makes this production unique compared to other productions of this show?)

What is your proposed venue and do you have a preferred weekend? If ISM has never worked in this space before, what are the approximate costs of using it for tech week and the show's performances?

How many orchestra members will there be in the pit? What instruments will be required?

How many principal roles are there? Please describe the gender identity and racial breakdown of the characters in your show.

If you would like an ensemble, how many ensemble members are there in your ideal cast? What is your ideal gender identity breakdown for the ensemble?

What is your vision for the set? How many set pieces are there? Is it static or are scene changes required?

How do you plan to market this show? What image(s) do you want to appear on the posters and other branding materials to represent this production? Do you have a target audience you wish to reach? Please be as specific as possible.

Do you anticipate any potential pitfalls for this production (i.e. mature content, high cost, diverse casting, etc.)? If so, please also suggest solutions for them.

How do you feel about collaborating with other rehearsal staff who may have a different vision for your show? Are you open to collaboration?

Please list your conflicts for [interview date].

Any other comments:

What is your proposed budget for this show? Feel free to add and remove fields as needed. If you have any questions regarding the cost of previous productions for more accurate budgeting, or for quotes on the costs of licensing for a particular show, please contact the ISM President at president@illinistudentmusicals.org

Expense	Cost
Licensing and Rights	
Performance Venue Rental (including tech week)	
Poster and Playbill Printing (approximately \$800)	
Set	
Costumes	
Makeup	
Props	
Orchestra, Rehearsal Pianist, and Audition Pianist (\$50 per person)	
Load-in / Load-out Truck Rental (if needed, approximate \$150)	
Total	